

(323) 881-2401

July 15, 2002

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**PROPOSAL FOR THE PROVISION OF FIRE PROTECTION, HAZARDOUS MATERIALS, AND EMERGENCY MEDICAL SERVICES FOR THE CITY OF LA HABRA BY THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY (ORANGE COUNTY) (4<sup>th</sup> DISTRICT) (3 VOTES)**

**IT IS RECOMMENDED THAT YOUR HONORABLE BOARD, ACTING AS THE GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT:**

1. Approve the Proposal for the Provision of Fire Protection, Hazardous Materials, and Emergency Medical Services for the City of La Habra (City) by the Consolidated Fire Protection District of Los Angeles County and the related City of La Habra Annexation Impact Report.
2. Instruct the Fire Chief to submit the Proposal to the City.
3. Upon request of the City, authorize the Fire Chief to negotiate an annexation agreement to provide services and submit the final agreement to your Board for approval.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:**

The City requested that the District undertake a study to analyze the feasibility of the District providing services to the City. In response, on March 12, 2002, your Honorable Board executed an agreement which directed the development of a proposal by the District to provide fire protection, hazardous materials, and emergency medical services to the City.

**FISCAL IMPACT/FINANCING:**

Cost to the City: The District is proposing two options to the City. Under Option A, service would be provided from all three existing City fire stations. Based upon Fiscal Year 2002-03 estimated District costs, had the City been in the District the full fiscal year, under Option A, the City would have experienced an increased cost of \$936,560 and, under Option B, the City would have experienced a savings of \$381,449.

The City would pay one-time implementation costs, currently estimated to be approximately \$1.2 million to the District over a five-year period. This amount is based on various factors, such as the existing condition of the City's facilities and the City's current apparatus and equipment inventories. The actual amount of implementation costs is subject to change due to any equipment purchases or facility upgrades or repairs performed by the City prior to annexation.

Cost to the District: Under Option A, the District will receive enhanced emergency medical and ladder truck services from the regional use of City resources. As such, the District would fund one fire fighter post position on the City Quint and thirty-two percent (32%) of the City paramedic squad cost. The funding of these resources will be offset by the redeployment of a District regional resource, the two-person EST 59 (emergency support team). The purpose of an EST is to augment firefighting operations for surrounding jurisdictions. With the addition of City resources, reallocating this resource to enhance paramedic and truck service to the region would be of more benefit to the District. The District's estimated net fiscal impact for full Fiscal Year 2002-03 would be \$271,723.

Under Option B, the City would relocate, at its sole expense, City Fire Station 3 to a location that would provide optimum coverage to the City and the District. Since the new station would be in a strategic location to serve both the District and City, the District could redeploy Engine 15 staffing to this more strategically placed facility. The City would fund twenty-five percent (25%) of this resource, saving the District \$641,095. These savings, when offset by the cost sharing in Option A, still provide net savings to the District of \$369,372.

There will be no other fiscal impact to the District as the proposal is predicated upon a direct service charge to the City to minimize impact on the District.

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If your Board authorizes the Fire Chief to proceed with negotiations, an annexation agreement would specify the option, or combination of options, chosen by the City as well as all other details. Such an agreement would be presented for your Board's approval.

#### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS:**

This proposal process is in accordance with your Board's order of October 26, 1976, relating to city annexations to the District.

Government Code Section 55632 authorizes the legislative body of a fire protection district to contract with a neighboring city, county, or fire protection district for the furnishing of fire protection to such other local agency.

#### **IMPACT ON CURRENT SERVICES:**

The annexation of the City of La Habra to the District would be mutually beneficial. The City would receive constant staffing of 12 personnel on duty in the City on a daily basis. Enhanced paramedic services would be provided from the four paramedic units assigned within the City, as well as from the five additional District paramedic squads located within six miles of the City. The City would also receive a greater number of personnel and apparatus on all structure responses.

The cities of La Mirada and Whittier as well as other nearby cities and unincorporated areas would all directly benefit operationally from the annexation and the regional operation of City resources. Enhanced paramedic and truck service would be provided to adjacent District areas from the paramedic squad and paramedic assessment quint to be assigned within the City.

Should the City opt to relocate existing City Station 3 to a mutually agreed upon location, additional benefit would be derived by the District from the paramedic assessment engine assigned to the relocated facility. An existing District engine company's staffing would be redeployed to the new City Fire Station 3 facility that would be located to better serve both City and District.

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The City currently provides ambulance service with a City-owned ambulance that operates out of City Fire Station 1 and is staffed through a private employment agency. Since the District does not provide ambulance service, the City may choose to continue to provide ambulance service.

**CONCLUSION:**

This proposal provides a basis for negotiations if the City so desires. Both entities could greatly benefit if a mutually agreeable service contract were achieved.

Respectfully submitted,

P. MICHAEL FREEMAN

PMF:LB:fd

Attachment

c: Chief Administrative Officer  
County Counsel  
Executive Officer, Board of Supervisors  
Auditor-Controller  
Department of Health Services  
Los Angeles County Employees Retirement Association  
Local Agency Formation Commission

**CITY OF LA HABRA  
ANNEXATION IMPACT REPORT**

**PREPARED BY THE CONSOLIDATED FIRE PROTECTION DISTRICT  
OF LOS ANGELES COUNTY**

**July 15, 2002**

The Consolidated Fire Protection District of Los Angeles County (District) operates a regional service delivery system in its provision of fire protection, emergency medical services, and hazardous materials services to 57 District cities and the unincorporated areas of Los Angeles County. This regional system allows the District to provide optimum response regardless of jurisdictional boundaries.

The City of La Habra (City) requested the District undertake a study to analyze the feasibility of the District providing service to the City. The resulting proposal is predicated on a direct service charge to the City to minimize impact on the District. Should the City choose to annex to the District they will be part of the District's regional service delivery system. Annexation of the City to the District will provide enhanced fire protection and emergency medical response capabilities in both the District and City.

Since the District will realize significant paramedic and truck company service enhancements from regional use of a paramedic squad and paramedic assessment quint apparatus from within the City, two options are being proposed as follows:

Option A - The District will fund 32% of the annual cost of the paramedic squad and the full cost of one fire fighter post position assigned to the paramedic assessment quint to be based within the City. The cost to the District for the paramedic squad is \$271,723, which the District would fund out of its operating budget. The cost for the fire fighter post position on the paramedic assessment engine would be offset by the redeployment of District personnel currently assigned to an existing District regional resource. This redeployment is made possible by the annexation of the City to the District.

Option B – The District will provide the same cost sharing of the paramedic squad and the paramedic assessment quint as detailed in Option A. In addition, the City would relocate, at its sole expense, City Fire Station 3 to a mutually agreed upon location that would provide optimum coverage to the City and the District. The District would fund seventy-five percent (75%) of the paramedic assessment engine and the City would fund twenty-five percent (25%). Since the new station will be in a strategic location to serve both the District and City, the District can redeploy Engine 15 to the more strategically placed facility, thus saving the District \$641,095. These savings, when offset by the cost sharing in Option A, provide the District with an overall net

savings of \$369,372.

### **SERVICE TO THE CITY OF LA HABRA**

The District will provide to the City all fire protection, hazardous materials response services, and emergency medical services including fire prevention, supervision, dispatching, training, fire station and fire equipment maintenance, and other related services.

The District will staff three stations in the City. Paramedic units will be assigned to all three City stations. In addition to the equipment from six District fire stations located within five road miles of the City limits, all other District resources, including numerous pieces of specialized equipment, will be available for use in the City under District operation. Major emergency incident capabilities within the City will be enhanced by the annexation of the City to the District. Daily, on-duty, District fire suppression staffing in the City will consist of 12 personnel.

Comparison of the City's Adjusted 2002-03 Fire Department budget of \$5,202,110 to the 2002-03 estimated annual fee for District service would have resulted in a cost increase to the City of approximately \$936,560 under Option A, and a cost savings to the City of approximately \$381,449 under Option B. The City should realize long-term savings in the area of apparatus replacement. The City would pay conversion costs of approximately \$1.2 million over a five-year period at an estimated amount of \$236,000 per year.

### **SUMMARY**

The District's annexation proposal for providing services to the City indicates that annexation would be mutually beneficial to both entities relative to the services provided. Should the City agree to relocate City Station 3, annexation to the District could provide the City and District decreased annual costs.



**PROPOSAL FOR THE PROVISION OF  
FIRE PROTECTION, HAZARDOUS MATERIALS,  
AND EMERGENCY MEDICAL SERVICES**

**FOR**

**THE CITY OF LA HABRA**

**BY THE CONSOLIDATED FIRE PROTECTION DISTRICT  
OF LOS ANGELES COUNTY**



**FIRE CHIEF P. MICHAEL FREEMAN**

**July 15, 2002**

The mission of the Los Angeles County Fire Department is to protect lives, the environment, and property by providing prompt, skillful, and cost-effective fire protection and life safety services.





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PROTECTION, HAZARDOUS MATERIALS, AND  
EMERGENCY MEDICAL SERVICES  
FOR THE CITY OF LA HABRA  
BY THE CONSOLIDATED FIRE PROTECTION DISTRICT OF  
LOS ANGELES COUNTY**

**July 15, 2002**

**INTRODUCTION**

At the request of the City Council of La Habra and with the approval of the Board of Supervisors of Los Angeles County, a study has been conducted to analyze and propose conditions under which the City of La Habra could obtain fire protection, hazardous materials, emergency medical, and related services offered by the Consolidated Fire Protection District of Los Angeles County (District).

If, after consideration of the District's proposal, the City should desire to explore further action and/or possible negotiation of an annexation agreement, a written request from the City Council to the District will be required to commence formal discussions. After negotiations are completed, and the City Council has approved an annexation agreement, the District shall submit the annexation agreement to the Board of Supervisors with a request to commence annexation proceedings.

If the negotiation process were to take longer than three months, the District retains the option to update the proposal if necessary. If the District does not receive a written request from the City Council to commence formal discussions within 90 days of Board of Supervisors' approval of this proposal, the District retains the option to withdraw this proposal from consideration.

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**CONSOLIDATED FIRE PROTECTION DISTRICT  
OF LOS ANGELES COUNTY**

The Consolidated Fire Protection District of Los Angeles County was established in 1949 and is a “special district” under California law. Pursuant to California Government Code Section 55632, the Board of Supervisors of Los Angeles County, as the governing body of the District, may contract with any other neighboring city, county or fire protection district for the furnishing of fire protection to such other agency.

**POPULATION AND RESOURCES**

The District serves approximately 3.85 million people in 57 cities and all of the unincorporated area of Los Angeles County. It is a nationally recognized fire department that provides a variety of high-quality emergency and safety-related services.

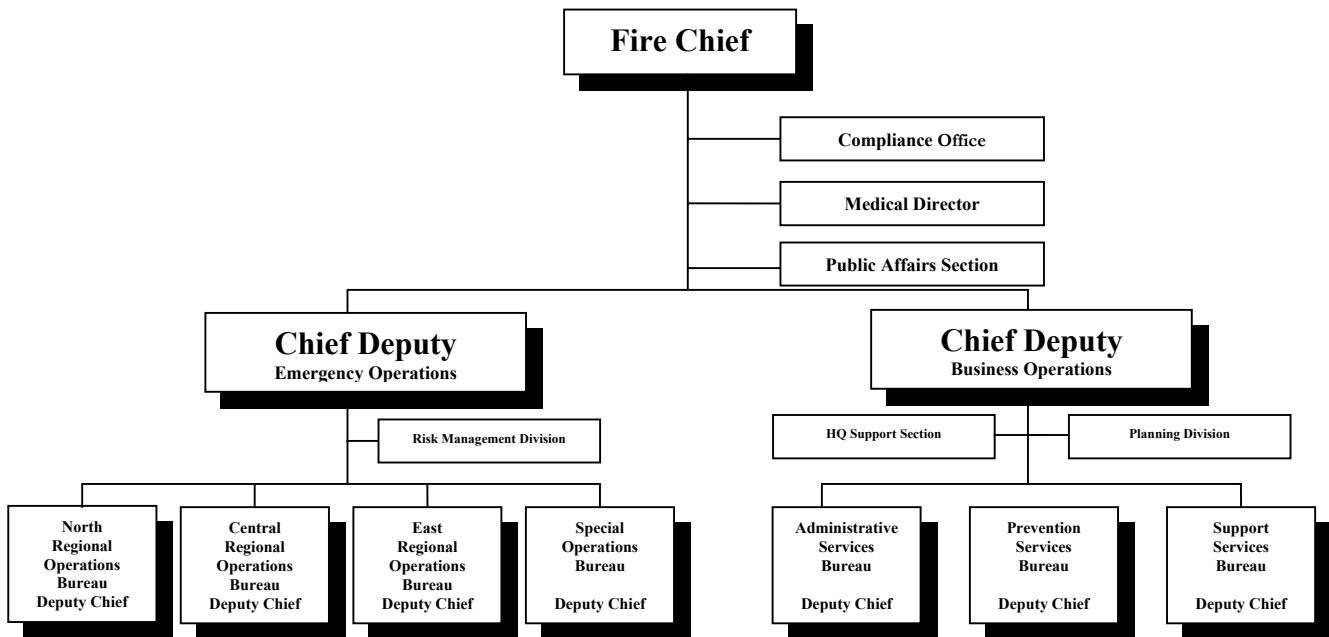
The District operates 157 fire stations with 155 staffed engine companies; 31 ladder truck companies, which include 18 quints that have both pumper and ladder truck features; 5 light forces, which are comprised of both an engine and truck company and respond in tandem; 3 hazardous materials response squads; 3 staffed paramedic air squads (with the capability of staffing a total of 6), and 61 paramedic rescue squads. In addition, numerous support services and special pieces of equipment are utilized.

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**ORGANIZATIONAL STRUCTURE**

The District's organizational structure is as follows:



For efficient management, the District is divided into seven functional bureaus, each commanded by a Deputy Chief.

The Special Operations Bureau is comprised of the Technical Services Division, which is responsible for the Emergency Medical Services Section, Training, and Technical Operations, and the Command and Control and Air and Wildland Divisions. The Prevention Services Bureau is comprised of the Prevention, Health/Hazardous Materials, and Forestry Divisions. The Support Services Bureau is comprised of the Fire Fleet Services, Construction and Maintenance, and Materials Management Divisions.

The firefighting, hazardous materials emergency response, and emergency medical forces of the District are assigned to the three regional Operations Bureaus. These forces are divided into eight field divisions, each under the command of an Assistant Fire Chief. Each field

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division is composed of two to three battalions. The City of La Habra would be included in the East Regional Operations Bureau. The Deputy Fire Chief in command of the East Regional Operations Bureau is located at Fire Station 118 in the City of Industry. The local Assistant Fire Chief is located at Fire Station 30 in the City of Cerritos.

Each battalion is supervised 24 hours per day by a Battalion Chief. Six to eleven fire stations make up a battalion. The Battalion Chief provides overall supervision and administrative control of the stations and is the first line of management responsible for dealing with union-represented employees.

An on-duty Fire Captain is assigned to each engine/truck company. The Fire Captain supervises the station and is responsible for the fire prevention and suppression, emergency medical, and other emergency and routine services that are provided within the station's jurisdictional area.

**RESPONSE MATRIX**

The District's Command and Control Division, Dispatch Services Section, utilizes standardized response profiles to dispatch resources to emergencies. The standardized initial response for a minor non-structure fire, not threatening any building, is a minimum of one engine company. Initial response for a building fire is dependent on the required fire flow in gallons of water per minute necessary to extinguish the fire. The standard first alarm response for a commercial building fire is 5 engines, 2 ladder trucks, 1 paramedic rescue squad, 1 EST, and 2 Battalion Chiefs, with a total average staffing level of 31. (See Appendix D for a comparison of City/District response configurations in the La Habra area.)

If the initial response does not provide the necessary resources, greater alarms may be requested by the incident commander. Response to a third alarm for a commercial building fire would result in the total response of: 13 engine companies, 6 truck companies, 2 paramedic squads, 1 EST, 1 hazardous materials task force (engine and squad), 1 USAR task force, 1 mobile air unit, 6 Battalion Chiefs, 2 Assistant Chiefs, and 1 Deputy Fire Chief. Additional resources, including various specialized pieces of equipment, technical teams, etc., may also be requested by the officer in charge.

When it is anticipated that an engine company will be out for 30 minutes or more, companies are automatically dispatched to "move-up" to pre-designated vacant stations near the greater alarm incident so that coverage is provided for any subsequent emergency.

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**EMERGENCY MEDICAL TECHNICIAN SERVICE**

All District uniformed personnel are trained to, at least, the Emergency Medical Technician-1 (EMT-1) level. EMT-1 jurisdictional engine and truck company personnel provide patient evaluation, basic life support, and first aid. Currently, all engine and truck companies carry semi-automatic defibrillators, and their personnel are certified to the Emergency Medical Technician-Defibrillator (EMT-D) level.

**PARAMEDIC RESOURCES**

Sixty-one (61) paramedic rescue squads are strategically assigned among the District's 157 fire stations. Paramedic rescue squad personnel provide advanced life support, including drug therapy and sophisticated medical procedures, in addition to their basic firefighting duties. The District has the capability of responding numerous additional squads to an incident or area when a high demand for service occurs.

In appropriate locations, the District operates paramedic engine companies and paramedic assessment engines to increase the optimum use and efficiency of personnel.

The District also operates 24-hour-a-day paramedic helicopter "air squads." The closest air squad to La Habra is located in Whittier.

**HAZARDOUS MATERIALS SERVICES**

The District provides hazardous materials response services to all of its jurisdictional area and, upon request and availability, to cities outside the District's jurisdiction. Hazardous materials task force personnel (hazardous materials response squad and accompanying engine) are trained to identify and deal with hazardous materials release or potential release on emergency incidents.

**RELATED SERVICES**

The District conducts a variety of public service, educational, fire prevention, and related programs such as: the Juvenile Fire Setters program which provides youth counseling; the Rescue Youth Program, operated in conjunction with the District Attorney's Office, which provides a mentoring program at District fire stations for at-risk youths that are 12, 13, or 14 years old; and the Yogi Bear Schoolhouse earthquake simulator, which provides earthquake preparedness training. The District also provides ocean lifeguard, forestry, hazardous materials regulation, and other health and safety related services.

**AUTOMATIC AID**

The District utilizes automatic aid agreements with other fire departments to provide the most expeditious response to designated areas on a day-to-day basis while maintaining a reciprocal exchange of services. Upon annexation, the District would continue to participate in the City's

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existing automatic aid agreements and mutual aid programs. Modifications would be made as appropriate.

**TRAINING**

The District operates four regional training centers. A newly hired District employee is given 17 weeks of intense training at the District's training centers. Our training system is designed to ensure that only highly trained fire personnel are available for all emergency and non-emergency duties. In addition to basic firefighting skills, the recruit fire fighter is trained for medical emergencies and is certified as an Emergency Medical Technician I. For one year after graduation, the employee is on probation and is rated monthly on training progress. The probationary fire fighter receives daily drills and must pass a final examination before being approved for permanent employment.

Ongoing training for all personnel is accomplished by mandatory, daily, two-hour drills. Personnel are continually introduced to new or improved emergency and non-emergency procedures.

City firefighting personnel assimilated into the District through annexation, if not already certified, will receive EMT-1 and EMT-D training and certification, and Class "B" commercial driver's training and licensing as required by the Department of Motor Vehicles. Those personnel will also receive various other orientations and training for their specific positions in the District. The cost of such training shall be included in the conversion costs.



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**CITY OF LA HABRA**

The City of La Habra is located in northwest Orange County. It is bordered by La Habra Heights to the north, the City of Brea to the east, the City of Fullerton to the south, and the City of Whittier to the west. Some of the pertinent statistics of the City are:

Population:	58,974 Resident
Area:	7.5 Square Miles
Assessed Valuation:	\$2,625,988,118
Annual Fire Department Emergency Incidents:	3,638 (2001)

The City contains a mix of primarily medium-density, residential neighborhoods with some multiple-family dwellings. Small and medium sized commercial occupancies are present on most major streets, and shopping centers and office/commercial complexes line Imperial Highway in the southern portion of the City. The eastern portion of the City represents the largest amount of industrial/manufacturing complexes. These residential, commercial, and industrial occupancies present normal risks. The tallest buildings in the City reach a maximum of three stories.

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## **LA HABRA FIRE DEPARTMENT**

The City Fire Department is currently administered by an Acting Fire Chief. Three Battalion Chiefs serve as platoon/shift commanders. A civilian employee serves as Emergency Services Coordinator/Fire Inspector.

City fire protection and emergency medical services are provided from three fire stations equipped with 2 engines and 1 tele-squirt. Paramedic service is provided by the 2 engine companies, each staffed with two paramedics. Twelve line personnel, including a battalion chief, are assigned to each shift, with a minimum of 10 on duty each day. The daily staffing levels for year 2001 were as follows:

- 12 personnel 10 days (3% of the year)
- 11 personnel 55 days (15% of the year)
- 10 personnel 300 days (82% of the year)

Emergency ambulance transportation is provided through the City-owned ambulance program, which is staffed with personnel from ESI Enterprises, a private employment agency. Emergency Ambulance Company provides backup service if the City's ambulance is unavailable.

### **DISPATCH & COMMUNICATIONS**

City Fire Department dispatching and communications are provided by the City Police Department Dispatch Center.

### **INSURANCE SERVICES OFFICE (ISO) FIRE PROTECTION CLASS**

The City's current ISO protection class is a "3," as is the District's for the surrounding geographical jurisdiction. Annexation of the City to the District would not result in a rating change to the City.

### **MUTUAL AID**

Under a local aid plan, La Habra receives greater alarm assistance from the Metro Cities Fire Authority, which is comprised of the cities of Anaheim, Fountain Valley, Fullerton, Garden Grove, Huntington Beach, Newport Beach, and Orange. Aid is also provided by the City of Brea and the District. Hazardous materials response assistance, when available, is provided by the Anaheim Fire Department.

## **BENEFITS OF DISTRICT SERVICE**

Both the City and the District provide outstanding fire protection and emergency medical services.

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However, as a smaller fire department, the City cannot compare with the District in terms of the depth of immediately available resources. The District, due to its overall size and its economy of scale, can provide a broader range of in-depth quality services than most municipal fire departments. There are benefits that accrue to being part of a larger organization. In the case of the District, these benefits are packaged in an organization that strives to be a hometown fire department to each of the cities and communities it serves in terms of attentiveness and responsiveness.

**REGIONAL CONCEPT OF SERVICE DELIVERY**

The District operates under a regional concept in its approach to providing emergency services to District cities and unincorporated areas of Los Angeles County. To provide the best response times possible, the closest available resource is responded to all incidents regardless of jurisdictional boundaries, thereby providing an optimum level of service to all areas served.

**FIRE GROUND AND EMERGENCY OPERATIONS**

The fire service has recognized standards for the provision of fire and emergency medical services. Some of these standards are dictated by federal or state regulations. Tasks such as commanding and coordinating the units, operating the fire equipment, searching for and rescuing trapped persons, laying out and attacking the fire with hoses, etc., must be done by an **adequate number** of properly trained and equipped staff. For emergency medical incidents, bleeding must be stopped and breathing restored or maintained. All the tasks must be accomplished in rapid sequence within very limited and critical time frames. Criteria such as “prior to flash over,” “confinement to building of origin,” “prior to brain death,” “time to intervention,” are applied.

The service configuration presented in this proposal, with supporting District resources, provides strengthened numbers of trained staff to quickly perform required tasks and meet standards within the City.

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**MAJOR OR SIMULTANEOUS INCIDENTS**

The City Fire Department has the capability of managing small, routine incidents but not large, complex, or simultaneous incidents involving major loss of life or property. While the City has addressed this issue through the use of automatic and mutual aid agreements, emergency operations are less effective under these agreements than if City forces were an established part of the District and all responding resources were under a unified command. Also, there is usually a dispatch “lag time” for automatic and mutual aid requests, which causes longer response times for assisting units.

**MEDICAL INCIDENTS**

Simultaneous emergency medical incidents, or those involving two or more persons, can rapidly deplete the capabilities of the City’s paramedic resources. The District has numerous advanced life support paramedic units, equipment, and command staff adjacent to the City to assist or back up initial response paramedics and EMTs during these incidents.

**RESPONSE TIMES**

The District will be responding from the same City stations or closer District stations on a “first-in” response, thus, response times in the City should equal the existing response times or improve, since areas of the City may be closer to surrounding District stations.

**MOVE UP COVERAGE**

District policy requires automatic engine company "move-up" coverage of designated City station(s) when the jurisdictional engines are committed to emergencies anticipated to last 30 minutes or more. Just as District resources outside the City will be used to move up and cover a designated City station(s), a selected company within the City may be used to move up and cover fire stations outside the City when necessary.

**TECHNICAL EXPERTISE**

The District is a progressive leader in the fire service. It is comprised of many individuals and groups with specialized skills and equipment who provide a high degree of efficiency and cost-effectiveness for both routine and emergency functions.

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Although District urban search and rescue, hazardous materials squads and helicopter operations receive much publicity, the District's scope of expertise and specialization is wide and varied. A few examples follow:

- Arson investigators are full-time professionals.
- Specially trained members of the Terrorism Early Warning Group (TEW) which is comprised of personnel from other agencies such as the Sheriff's Department, L. A. City Fire Department, L. A. Police Department, Department of Health Services, FBI, the Rand Corp., and others.
- Two OES/FEMA certified Urban Search and Rescue dogs and one ATF certified arson dog to be delivered in early 2003.
- Swift water rescue teams.
- Fire prevention staff are specialized and develop in-depth knowledge in particular areas. These areas include:
  - √ Schools/Institutions – inspections of schools and institutional type buildings.
  - √ Area Offices – inspections include new construction, tenant improvement, large occupancies, public assemblies, some of the smaller projects and tenant improvement plan checks.
  - √ Petroleum Chemical Unit – inspections of refineries, large chemical plants, etc.
  - √ Arson/Fire Investigation Unit – conducts arson investigations and cause determination investigations.
  - √ Engineering/Plan Check Section – handles all new construction/large tenant improvement plans for Fire Code requirements.
  - √ Health Haz Mat Division – handles hazardous materials disclosure.
- A full-time, professionally equipped video unit produces quality and effective audio and visual training materials.
- Special committees provide procedures and training for railroad incidents, truck operations, wildland pre-attack, fire prevention and other specialized areas.
- Experienced administrative paramedics or the District's Emergency

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Physician/Medical Director coordinate multi-casualty medical procedures.

- A full-time, licensed breathing apparatus technician and experienced, trained assistants repair and maintain breathing apparatus.
- Registered nurse/professional educators coordinate EMT training.
- The Information Management Division, with approximately 25 skilled technicians, provides computer support to the field, administration, and the Command and Control Facility (dispatching).
- The District's 44 fire shops mechanics maintain the District's apparatus for maximum use and efficiency.
- A state-of-the-art, computerized Command and Control Center dispatches and manages the closest available resources on an incident.

Following are examples of the District's specialized emergency apparatus and units:

**Urban search and rescue units -**

specialty equipped for search and rescue operations in earthquake or building collapse incidents.

**Water tenders** – provide water if hydrants fail.

**Tractors** - transport bulldozers and search and rescue trailers to incident sites.

**Rehabilitation and food trucks** - assist fire fighters working on incidents for extended times.

**Light units** - provide lighting and electricity for effective nighttime operations.

**Hazardous materials emergency response task forces** – provide immediate response to hazardous chemical emergencies and provide additional personnel for major emergencies.

**Metropolitan Incident Resource**

**Vehicle (MIRV)** - a motorized vehicle capable of providing support at Terrorist or Haz Mat incidents.

**Bulldozers** – dike off hazardous materials flows or flood waters, assist in rescue efforts, fire overhaul, and wildland firefighting.

**Brush patrol trucks** - provide jurisdiction patrolling and immediate extinguishment of small fires in the urban interface areas.

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**Foam units** - provide special types of foam application for chemical and petroleum fires. These are separate from foam units carried on engine companies.

**Mobile Command and Communication Centers** - allow on-site communication and coordination of resources at major incidents such as floods, earthquakes, explosions, large industrial or life loss incidents.

**Emergency Support Teams (ESTs)** – strategically located 2-person units provide first-alarm firefighting support to specific areas in the District to augment fire fighter staffing.

**Mobile air units** - provide on-scene refill of breathing apparatus to enable continuous firefighting operations.

**Helicopters** - provide paramedic treatment and transport in life-threatening situations as well as fire suppression water-dropping capabilities and air reconnaissance for major disasters. Currently the District has 7 helicopters including the recent addition of 2 Firehawks with a water capacity of 1,000 gallons.

**Deluge units** - provide very large water streams for effective application and knockdown of large industrial fires.

While the resources listed above are a small representation of the specialized capabilities of the District, application of these specialized resources, in addition to the economy of scale the District enjoys, leads to the high quality and wide variety of service the District offers the City.

## **PROPOSED OPERATION BY THE DISTRICT**

The District has studied the fire protection and emergency medical service needs of the City. The District's proposed operation (including station resources and staffing) and the Estimated 2002-03 Annual Fee for District services is detailed on pages 13 and 14 under two options. Each option provides four paramedic units located in the City through the use of two paramedic assessment engines, a paramedic assessment quint, and a paramedic squad.

In recognition of the regional benefit to be derived by the District from resources assigned to the City, the District will share in the cost of specified resources. While both options contain the same service level and staffing configuration, "cost sharing" by the District varies in each option in proportion to the direct benefit to the District. A description of the options and related cost sharing follows on page 15.

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**PROPOSAL FOR SERVICES TO THE CITY OF LA HABRA BY THE  
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**OPTION A  
(SERVICE FROM EXISTING FIRE STATIONS)**

**Operations:**

City Station	Equipment	Post Positions <sup>(a)</sup>	Resource Cost	Estimated 2002-03 Net City Cost
1	Paramedic Assessment Unit	4	\$ 1,653,354	\$ 1,301,322 <sup>(b)</sup>
	Paramedic Squad	2	\$ 849,135	\$ 577,412 <sup>(c)</sup>
2	Paramedic Assessment Engine	3	\$ 1,349,679	\$ 1,349,679
3	Paramedic Assessment Engine	3	\$ 1,349,679	\$ 1,349,679
On-duty Daily Staffing =		12		

**Fire Prevention:**

Fire Fighter Specialist:

Area Units	0.6		
Schools and Institutions	0.2		
Codes and Ordinances	0.1		
Land Development	0.1		
Total FFS positions	1.0	\$ 119,388	\$ 119,388
Fire Prevention Engineering Asst. II	0.2	\$ 85,750	\$ 17,150
Total Estimated Salary and Employee Benefits			\$ 4,714,630
Overhead @ 30.2047%			\$ 1,424,040
<b>ESTIMATED 2002-03 ANNUAL FEE</b>			<b>\$ 6,138,670</b>

<sup>(a)</sup> Three persons staff each post position through a 56-hour work week. Station operations include overtime required to maintain 24-hour constant staffing.

<sup>(b)</sup> The District shall fund one fire fighter post position on this unit. The paramedic bonus for the paramedic assigned to this unit is included in the squad cost.

<sup>(c)</sup> The District shall fund 32% of the total staffing cost of this unit.

Both Options A & B propose on-duty constant line staffing within the City will total 12 fire fighters, which exceeds the City's current minimum staffing of 10.

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**OPTION B -  
RELOCATION OF FIRE STATION 3**

**Operations:**

City Station	Equipment	Post Positions <sup>(a)</sup>	Resource Cost	Estimated 2002-03 Net City Cost
1	Paramedic Assessment Quint	4	\$ 1,653,354	\$ 1,301,322 <sup>(b)</sup>
	Paramedic Squad	2	\$ 849,135	\$ 577,412 <sup>(c)</sup>
2	Paramedic Assessment Engine	3	\$ 1,349,679	\$ 1,349,679
3	Paramedic Assessment Engine	3	\$ 1,349,679	\$ 337,420 <sup>(d)</sup>
On-duty daily staffing =		12		

**Fire Prevention:**

**Fire Fighter Specialist:**

Area Units	0.6		
Schools and Institutions	0.2		
Codes and Ordinances	0.1		
Land Development	0.1		
Total FFS Positions =	1.0	\$ 119,388	\$ 119,388
Fire Prevention Engineering Assistant II	0.2	\$ 85,750	\$ 17,150
Total Salary and Employee Benefits Cost			\$ 3,702,371
Overhead @ 30.2047%			\$ 1,118,290

**ESTIMATED 2002-03 ANNUAL FEE** **\$ 4,820,661**

<sup>(a)</sup> Three persons staff each post position through a 56-hour work week. Station operations include overtime required to maintain 24-hour constant staffing.

<sup>(b)</sup> The District shall fund 1 fire fighter post position.

<sup>(c)</sup> The District shall fund 32% of the total staffing cost of this unit.

<sup>(d)</sup> With the relocation of City Fire Station 3, the District shall fund 75% of the total staffing cost of this unit.

Both Options A & B propose on-duty constant line staffing within the City will total 12 fire fighters, which exceeds the City's current minimum staffing of 10.

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**COST SHARING BY THE DISTRICT**

Since the District operates under a regional concept of service delivery, as previously addressed on Page 8, City units will be utilized on a regional basis. Conversely, existing District units will be responding into the City on a regular basis. In some instances under this regional service delivery system, distinct and greater benefits accrue to adjacent areas requiring a greater acknowledgment of this benefit. We anticipate this situation occurring with the paramedic squad and paramedic assessment quint assigned to City Station 1.

**Option A** - In recognition of the benefit to the District of the regional use of the paramedic squad and the paramedic assessment quint at Station 1 for both paramedic and ladder truck benefits, we propose to share the cost of the paramedic squad by funding 32% of the total annual cost of this unit and to share the cost of the paramedic assessment quint by funding the annual cost of one fire fighter post position assigned to this unit.

**Option B** – Under this service option, in addition to the cost sharing proposed in Option A, at City expense, City Fire Station 3 would be relocated to a mutually agreed upon site which is in closer proximity to District areas adjacent to the City. In recognition of the benefit to the District of the regional use of the paramedic assessment engine assigned to City Fire Station 3 at the new location, the District would fund 75% of the total cost of the paramedic assessment engine at City Fire Station 3.

Under both options, ALS-paramedic services will be provided, without charge to citizens by the District, by the paramedic squad and paramedic assessment quint assigned to City Fire Station 1, the paramedic assessment engines assigned to City Fire Stations 2 and 3, and other District paramedic units adjacent to the City.

**RELOCATION OF FIRE STATION 3**

The relocation by the City of Fire Station 3 to a location that lies west of Beach Boulevard and between Lambert Road and Imperial Highway would enable the District to relocate personnel currently assigned to a neighboring District station to City Fire Station 3, thereby resulting in increased annual savings to the City. As previously mentioned, under Option B, upon City-funded land acquisition and fire station construction for the relocation of Fire Station 3 to a mutually agreeable location, the District would annually fund 75% of the total staffing cost for this facility.

As an interim measure, the District would be agreeable to providing service from a temporary fire station facility in the above-described vicinity until such time as a permanent station is completed. All costs for land acquisition and temporary facility shall be borne by the City.

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**PARAMEDIC ENGINES VS. PARAMEDIC ASSESSMENT ENGINES**

The City currently provides paramedic service from paramedic engines. While such a service model appears very favorable, there can be limitations and constraints associated with paramedic engine companies. Paramedics, like doctors, need to perform medical procedures and assessments with a certain frequency, otherwise their skill level declines. In a low to moderate volume station, additional training and clinical practice would be required to maintain these skills and compensate for the diminished patient contacts. In a high volume station, a second paramedic unit would be needed for coverage during a call or during hospital follow-up.

Paramedic follow-up to a hospital requires two paramedics in certain medical emergencies. For example, when a heart attack or trauma patient encounters complications requiring immediate medical intervention while en route to a hospital, both paramedics are needed for patient stabilization procedures. Therefore, the engine would be out of service and unavailable for another emergency while follow-up to the hospital is underway. While proximity to a hospital makes more efficient use of a paramedic engine, if the local hospital is not able to accept the patient due to the type of patient (pediatric, trauma, etc.) or lack of available emergency room beds, then engine company out-of-service time is increased. Furthermore, where paramedic engines deliver paramedic services, a fire or other non-medical emergency can easily tie up all of the City's fire companies and greatly diminish paramedic coverage for extended time periods.

An assessment engine, staffed with a single paramedic and supported by a paramedic squad, provides the highest level of care almost all of the time. It can provide for the rare circumstance when only a paramedic skill or intervention can save a life or prevent further injury in the first few minutes of an emergency.

The paramedic procedures utilized in an assessment engine configuration are based on standing orders without base station hospital contact. After immediate intervention by the assessment engine paramedic and upon arrival of the paramedic squad, who will take over management of the patient, the assessment engine is then available for subsequent emergencies, fire suppression or medical.

**PATIENT TRANSPORT**

The City currently provides ambulance service with a City-owned ambulance that operates out of City Fire Station 1 and is staffed through a private employment agency. Since the District does not provide ambulance service, the City may choose to continue to provide ambulance service. Any changes to the City's ambulance program will require coordination through the Orange County Emergency Medical Services Agency.

**ADJACENT DISTRICT RESOURCES**

There are numerous District fire and paramedic resources immediately adjacent to the City which will provide direct and support service under the regional service delivery concept. While we normally

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only measure a 5-mile surrounding area, we felt it important to show the depth of resources available within six miles from the City as well.

Listed in more detail in Appendix F, the following resources are currently assigned within five miles of the City's boundaries:

- 6 Engine companies
- 2 Paramedic squads
- 2 Ladder truck companies
- 2 EST's
- 2 Battalion Chiefs

Total On-duty daily staffing within 5 miles of the City = 37

In addition, within one additional road mile of the City boundaries are the following additional units:

- 6 Engine companies
- 1 Paramedic assessment unit
- 3 Paramedic squads
- 2 Ladder truck companies
- 1 Hazardous materials squad

On-duty daily staffing within one additional mile of the City = 44

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**Total District resources within six miles of the City's boundaries are:**

- 12 Engine companies
- 1 Paramedic assessment engine
- 5 Paramedic squads
- 4 Ladder truck companies
- 1 Hazardous materials squad
- 2 EST's
- 2 Battalion Chiefs

**TOTAL ON-DUTY DAILY STAFFING WITHIN SIX MILES OF THE CITY = 81**

## **ADDITIONAL DISTRICT SERVICES**

### **DISPATCH AND COMMUNICATIONS**

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Dispatching for District units in the City will be provided from the District's Fire Command and Control Facility located at 1320 North Eastern Avenue, Los Angeles. Fire communications specialists staff the facility, all of whom are Emergency Medical Dispatchers (EMDs). They are trained to provide lifesaving instructions over the phone while persons are waiting for the arrival of emergency units.

If the City annexes to the District, the "911" emergency reporting system will remain in effect.

A direct computer link and a direct telephone (ring-down) line or "speed dial" system will be maintained between the City police communication/dispatch center which is the PSAP (public safety answering point) and the District Fire Command and Control Facility.

All District emergency vehicles contain mobile data terminals (MDTs) for the most efficient communications and allocation of resources. Command and other appropriate units use cellular phones in addition to radios.

**FIRE PREVENTION**

District fire prevention is provided by the Prevention Bureau and the Operations Bureau. Upon annexation to the District, the City would receive the following fire prevention and related services:

- Building inspection for all commercial, industrial, high-rise, and multi-residential occupancies.
- Inspection of schools and institutional occupancies.
- Public education programs.
- Review of all building plans, subdivisions, conditional use permits, zone changes, and water system improvement plans.
- Fire prevention inspections in connection with the issuance of business licenses, at the request of the City.
- Dwelling brush clearance inspections.
- Investigation of fire hazard complaints from area residents.

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**COORDINATION BETWEEN CITY AND DISTRICT**

Recognizing that constant liaison is essential between the City and its fire department, the area Assistant Fire Chief, along with his Community Service Representative, will maintain a day-to-day working relationship with the City Manager and, through her/him, the City Council. The Assistant Fire Chief is responsible for representation at meetings called by the City Clerk, meetings of the City Council, and other City staff meetings where District input is needed. The Assistant Fire Chief acts as the personal representative of the Fire Chief of the District on all matters of policy between the City and the District.

**EMERGENCY PREPAREDNESS**

Internal City emergency management, programs, and responsibilities will remain with the City.

**PUBLIC EDUCATION**

Community and school education programs are provided as a District service by local fire stations, assisted by the regional Community Services staff.

**WEED ABATEMENT**

The City's Fire Department currently administers the City's weed abatement program on unimproved property. This will be handled by the District's Forestry Division.

**FIRE CAUSE AND ARSON INVESTIGATION**

Fire cause determination services are provided by the District. According to established policy, either the engine company officer, Battalion Chief or, if necessary, the Fire Investigation Unit conducts an initial investigation and establishes the cause of the fire. Should the cause be determined to be arson, the District's arson investigation service will handle the investigation assisted by the City Police Department.

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**HAZARDOUS MATERIALS PROGRAMS**

Hazardous materials regulatory programs are currently administered by the City. The District will become the administering agency for the City for the Hazardous Release Response Plan and Inventory Program and the Risk Management and Prevention Program. The District will collect all program-related fees as the administering agency. District fee structure, as required by law, is designed only to offset the costs of administering the program. It will be necessary for the City to take the appropriate action necessary to transfer the administrative responsibilities and make required notifications to the City's Certified Unified Program Agency (CUPA) and the California Office of Emergency Services.

**HYDRANTS**

The City, along with City of La Habra Water Department and any other local water purveyors, will retain responsibility for providing an adequate water system for fire protection without cost to the District.

The District will annually inspect all fire hydrants within the City to ensure that the hydrants are mechanically operable and capable of delivering water in accordance with standard District policy. The District will notify the water purveyor(s), in writing, of any maintenance requirements as soon as possible after such inspections and at any other time the District becomes aware of maintenance or repair requirements. The District will maintain liaison with the water purveyor(s) for water needs during emergencies and routine functions.



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## **ANNUAL FEE FOR DISTRICT SERVICES AND COMPARISONS**

### **COST COMPARISON OF SERVICE OPTIONS**

This proposal compares an Adjusted 2002-03 La Habra Fire Department budget with the District's estimated 2002-03 service cost, which is comprised of salary, employee benefits, and overhead for the proposed service level. The following presents a summary of the main components of District and City costs, the estimated Annual Fee for 2002-03 for both Options A and B, and City costs if the City were in the District the entire 2002-03 Fiscal Year.

For cost comparison purposes, this proposal uses the City's 2002-03 proposed Fire Department budget of \$5,202,110 adjusted to include identified ancillary costs of other City Departments which would be eliminated if the City's Fire Department were to be annexed to the District. Further, the cost for the City-run ambulance program was deducted from the "Adjusted" budget as the City will likely retain this program.

#### **CITY'S "ADJUSTED" 2002-03 FIRE DEPARTMENT BUDGET**

Proposed 2002-03 Fire Department Budget	\$5,125,735
Less: City-run Ambulance Program	(469,284)
City Administrative Costs (Personnel, Payroll, Info. Systems)	71,317
Capital Improvements	181,000
Fleet (Vehicle Maintenance and Fuel)	165,562
Dispatch Center	117,780
Plan Check Services	<u>10,000</u>
<b>TOTAL "ADJUSTED" FIRE DEPARTMENT BUDGET</b>	<b>\$ 5,202,110</b>

#### **OPTION A**

##### **2002-03 ESTIMATED SERVICE COST**

Total Salary & Employee Benefits	\$4,714,630
District Overhead	<u>1,424,040</u>
<b>Estimated 2002-03 Annual Fee</b>	<b>\$6,138,670</b>
<b>A COST INCREASE OF:</b>	<b>\$ 936,560</b>

#### **OPTION B**

##### **2002-03 ESTIMATED SERVICE COST**

Total Salary & Employee Benefits	\$3,702,371
District Overhead	<u>1,118,290</u>
<b>Estimated 2002-03 Annual Fee</b>	<b>\$4,820,661</b>
<b>A SAVINGS OF:</b>	<b>\$ 381,449</b>

#### **ANNUAL FEE**

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The annual fee, as described in this proposal, will fund all fire suppression, hazardous materials response, fire prevention, emergency medical services, and support functions such as dispatching, training, equipment maintenance, supply, procurement, and all other services required for the effective operation of a modern fire department.

The City will pay the annual fee directly from municipal funds. The fee will be based on the current fiscal year's estimated salary and employee benefit cost and overhead cost for the service option chosen. The annual fee will be prorated on a monthly basis; payments by the City are due monthly in advance. Interest shall be added to any payment received after the due date.

Fire protection, hazardous materials, and emergency medical services **will not be performed** unless the City:

- Has available funds previously appropriated to cover the annual fee
- and*
- Has paid the appropriated funds to the District.

Approximately ninety (90) days prior to the upcoming District fiscal year (July 1 – June 30), the District will provide an estimate of the fee for the following year. When the District has information available to determine the actual annual fee, the District will present the City with a statement reflecting the difference between the actual and estimated fee. An adjustment representing that difference will be charged or credited the City over the following 12 months in the subsequent fiscal year.

**ANNUAL FEE PAYMENT CAP**

The minimum term of an annexation agreement between the City and the District will be ten years. A five and one-half percent (5-1/2%) payment cap will be placed on any increases to the City's annual fee each year for the first five years of the Agreement. This means that the City's annual fee payment amount (i.e., the salary, employee benefits, and overhead cost) shall not increase annually more than 5-1/2% during the first five years of the contract. For the sixth year of the Agreement term, the payment cap shall be the average of the immediately preceding four years' percentage increases in the annual fee plus one percent (1%). For the seventh year of the Agreement and each subsequent year, the payment cap shall be the average of the immediately preceding five years' percentage increases plus one percent (1%).

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In any year where the City's annual fee payment amount exceeds the preceding year's payment amount plus the applicable payment cap, payment of the excess amount shall be deferred to a subsequent fiscal year where the increase in the annual fee payment for that fiscal year over the preceding fiscal year is less than the payment cap. The excess amount will be repaid by the City in any subsequent fiscal year to the extent the City's annual fee payment increase in that fiscal year is less than the excess amount for that fiscal year.

**DISTRICT SPECIAL TAX**

The City will **not** be a part of the District's special tax for fire and paramedic emergency services.

**CONVERSION COSTS**

Certain items of City apparatus, equipment, and facilities will require conversion, repair, upgrade, or replacement to be compatible with District operations and meet District standards.

An estimate of those costs based on the existing condition and current inventories is listed on Appendix H and, under Option A, currently totals \$1,181,613. It is expected that the City will continue normal repair and maintenance of equipment, vehicles, and facilities during annexation negotiations and transition. Should negotiations last longer than three months and/or should significant maintenance be deferred by the City during this period, conversion costs as listed on Appendix H could be increased. Likewise, significant upgrades, purchases of current District-standard equipment, etc., which are noted as necessary on Appendix H, could result in a reduction of conversion costs.

The final amount for conversion costs shall be determined by the City Manager and District Fire Chief at the date of transition and delineated on an annexation agreement conversion cost schedule. These are one-time costs, but may be paid by the City to the District over a five-year period in equal monthly payments. Based on the current conversion cost total under Option A, the City's 60 monthly payments would equal approximately \$19,694 each, thereby increasing the City's annual cost by approximately \$236,323 for each of the first five years.

Under Option B, conversion costs associated with the existing facility may be reduced or eliminated altogether, depending on whether or not a temporary facility or new Fire Station 3 is placed in service and the timing of such. Costs associated with the placement of a temporary/new facility will be borne by the City. In addition, costs associated with personal protective equipment (PPE) and station uniforms are less under Option B as the City would only be responsible to purchase PPE and station uniforms for the total number of positions being created in the District.

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**MISCELLANEOUS POTENTIAL CITY SAVINGS**

Savings may be realized from the elimination of long-term City apparatus and related equipment replacement costs. Alternative use or sale proceeds would be gained from retaining City fire fleet vehicles and any other applicable items not needed by the District. The City fire fleet consists of 15 vehicles. As listed in Appendix G, the District will accept eight of these vehicles. As the District would only utilize four vehicles within the City of La Habra, the District will negotiate with the City for credit against the City's conversion costs for the four additional vehicles accepted by the District.

**REVENUES**

Revenues, if any, generated by the District for its services would be revenues of the District. Those revenues may include fees from hazardous materials inspections (recovery of costs) or others. Revenues derived by the City for District services such as business license inspections may be collected and retained by the City as long as they are not in conflict with any District charges. The District does not have a large number of permit, license, or inspection fees. The City revenues from fees for ambulance transportation and paramedic subscription programs of the City would remain with the City.

The District would continue service under the City's contract with the Orange County Fire Authority for the provision of fire protection services to the unincorporated Orange County islands located within the City of La Habra. Revenues derived by the City from this contract would remain with the City.

**CITY ANNEXATIONS**

The annual fee for service is predicated upon the City's current service requirements and boundaries. To maintain adequate levels of service, increases in fire and emergency medical services resources may be needed by the District if City annexations occur. Should the City annex additional territory, City and District would need to assess resultant service needs.

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## **TRANSITION FROM CITY TO DISTRICT**

### **CITY PERSONNEL**

The California Health and Safety Code (Section 13861) and the California Government Code (Sections 53292 and 55632) provide the legal authority for the District to furnish services to the City and to blanket in or appoint City Fire Department personnel to District status. Ultimately, the blanketing in of personnel is subject to joint agreement between the City Council and the Board, the details of which are specified in the annexation agreement.

Firefighting personnel with less than six months' service with the City at the time of annexation, as well as trainees, reserves, auxiliaries, cadets, and fire fighter apprentices, cannot be brought in as District employees. Positions and salaries of all personnel blanketed in to the District would be specified in the annexation agreement between the City and the District. There would be no reduction in salaries of City fire fighters blanketed in as District fire fighter series employees. Appointment of non-uniformed civilian or non-medically qualified fire fighters for non-safety positions is subject to District needs and negotiation and would require a probationary term.

All personnel will be subject to a medical examination, drug screen, and an appropriate personnel review prior to acceptance as District employees. Those not qualifying would remain the obligation of the City.

Personnel costs associated with the annexation of the City to the District including transfer of any sick and/or vacation time as discussed below, will be defined in the negotiation process.

### **Benefit Time**

All employees blanketed into the District would receive benefits now provided to District personnel. All time spent in rank as City/District employees will be considered for purposes of determining benefit accrual. Some of the prevailing benefits and conditions are vacation time, holidays, sick leave, retirement plan, and group insurance.

So that no employee is transferred to the District without any available benefit time, the City shall transfer to the District for each employee, to the extent the employee is entitled to such benefit time in City employment, a maximum of 20 vacation days or 10 shifts, whichever is applicable, and 12 sick days, or 6 shifts, whichever is applicable. City would reimburse the District for transferred benefit time at City salary rates. All remaining benefit time, such as vacation days, holidays, sick leave, etc., accrued prior to annexation will remain as obligations of the City. All City employees will be subject to the Hospital Insurance Tax and any other applicable federal regulations.

### **CalPERS/LACERA Retirement**

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A sworn City employee transferring to the District will become a LACERA member on the first day of the month following annexation. CalPERS and LACERA retirement systems are reciprocal. A transferring City employee may leave his or her retirement contributions on deposit with CalPERS and establish reciprocity. The members' LACERA contribution rate is based on his or her age upon entering the earliest reciprocal system. At the time of retirement a reciprocal member receives retirement benefits from both agencies based on the benefits of reciprocity, such as adding service credit under each system to determine eligibility to retire and using the highest earnings under either system to calculate benefits from both. Service with CalPERS or other reciprocal system is not used to determine the amount the County contributes towards the members' retiree health insurance premiums.

While a transfer of PERS contributions for City fire fighters is authorized under California Government Code 20586, it is not guaranteed. Such a transfer is subject to agreement by both PERS and LACERA Boards.

**Probation**

Any City employee on probation on the effective date of annexation shall remain on probation until the Los Angeles County probation requirement for the respective rank is met.

**Promoted Positions**

Current policy of the District is to accept only as many officers and other promoted personnel as there are positions created within the District as a result of the City's annexation to the District. The City would be required to designate the following number of promoted positions and the remaining firefighting members would be blanketed in as fire fighters:

**Option A -** 9 Captains  
10 Fire Fighter Specialists

**Option B -** 6 Captains  
7 Fire Fighter Specialists

All personnel designated for promoted positions must be duly qualified to hold those positions.

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**Seniority**

Under Option A, the annexation of City to District would create 37 additional District sworn positions; therefore, 37 uniformed personnel with the highest City Fire Department seniority would receive seniority rights based on service time with the City Fire Department. Under Option B, the annexation of the City to the District would create 28 additional District sworn positions; therefore, 28 uniformed personnel with the highest City Fire Department seniority would receive seniority rights based on service time with the City Fire Department. The remaining transferring employees will be assigned a seniority date consistent with the effective date of annexation and will be placed on the District's seniority list in order of their relative service time with the City Fire Department. As those transferring uniformed employees with full seniority status leave District service, the other transferring uniformed employees will be assimilated into full seniority status based on their total time in service as uniformed City/District employees.

Employees will be eligible for promotional examinations within the District without regard to the normal six-month period applicable to new employees. All time spent in rank as City/District employees will be considered for purposes of determining eligibility for promotional examination.

**CITY EQUIPMENT**

The City would transfer to the District its interest, right, and title, which shall be free and clear, in specified pieces of vehicular equipment (Appendix G). Major fire equipment or other equipment essential to the operation of the vehicles or stations would also be transferred. All vehicles and major equipment transferred will be specified in an annexation agreement negotiated by the City and the District. Expendable equipment, tools, fixtures, furnishings, supplies, and all items incidental to the operation of the Fire Department would also be transferred but not specified. This includes all items currently in possession or assigned to the City Fire Department unless specifically excluded.

City Engine 3 is a tele-squirt, which is an engine company with an aerial waterway. This waterway has a "rescue" rated ladder attached which is for rescue purposes only. A quint is a truck company with a pump and an aerial ladder that is pre-plumbed for water tower operations. While the City's tele-squirt can be used during the interim period until a quint can be purchased, the City will be required to purchase a quint through the District's apparatus purchasing program. The District has arranged lease-purchase financing for past apparatus purchases and participation might be available to the City at the time of acquisition.

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**CITY FIRE DEPARTMENT FACILITIES**

Upon annexation to the District, under Option A all three existing City fire stations would be occupied by the District. Under Option B, the City would relocate City Fire Station 3 to a site as mutually agreed by the City and District as described on Page 15. The District would lease the three City fire stations for \$1 per year, per facility. For the first five years, maintenance and minor repairs would be the responsibility of the District to the extent of \$25,000 per station for the first year, and would increase by 5% each year until the sixth year. All repairs in excess of the District's annual share would remain the responsibility of the City. Beginning the sixth year of annexation, all fire station minor repairs and maintenance will be the responsibility of the District.

**Landscape Maintenance**

Landscaping and trees at City Fire Stations 2 & 3 are an integral part of the fire station landscape plan and aesthetics. All routine and special maintenance of the landscaping and trees at City Fire Stations 2 & 3 will remain the responsibility of the City. The District will be responsible for landscape maintenance at City Fire Station 1.

**Fuel Tanks**

The City will retain all responsibility for previously removed underground fuel tanks and piping located at any City fire stations. City fire apparatus are currently fueled at the City Yard. To avoid the unnecessary expense of installing above-ground fuel tanks at the City fire stations, if agreeable to the City, the District proposes to continue fueling apparatus at the City Yard. Costs and procedures for purchase of fuel by the District from the City at the City Yard shall be negotiated.

**Potential Regionalization**

It should be noted that District resources are organized for maximum efficiency on an area-wide basis. Therefore, any future negotiated station closures or relocations shall be in the interest of providing effective service consistent with the regional service concept of the District and mutually determined by the City and the District. Should the City and District determine that the location of any fire station is no longer feasible, the cost of any relocation site and new fire station would be borne by the City.

**Site Assessments**

Prior to annexation, the City will have performed an Electromagnetic Field Survey, a Phase I Site



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Assessment and Building Asbestos Survey, and a Phase II Site Assessment, if subsequently required, for the three proposed District-staffed fire stations and the Training Tower. The site assessments will be conducted by a Cal-OSHA registered environmental assessor who would determine if asbestos, fuel, lead paint, or other environmental contaminants or hazards are present.

All site assessment reports will be reviewed by the District and its environmental services consultants to determine if pertinent standards have been met or if further mitigation measures are required. The City would be required to mitigate and abate all environmental hazards and provide evidence to the District that all recommended measures have been completed and that all applicable laws and requirements have been complied with. Any residual contaminations discovered any time after District occupancy would be the responsibility of the City to abate.

All costs relating to Phase I and II site assessments and hazard abatement/mitigation measures will be borne by the City.

*PROPOSAL FOR SERVICES TO THE CITY OF LA HABRA BY THE  
CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY*

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**WITHDRAWAL FROM THE DISTRICT**

An annexation agreement entered into by the City and the District shall be for a minimum term of ten (10) years. Should the agreement be terminated by either party subsequent to the initial term, the distribution of assets will be determined as defined in the annexation agreement. The District would return to the City vehicular equipment which is of a comparable type, condition, and age as the vehicles received at the time of annexation and as specified in the annexation agreement.

Major fire equipment or other equipment specified in the agreement would be replaced by equipment of a comparable type, condition, and age. Expendable equipment, tools, and furnishings incidental to the operation of the station or apparatus would also be returned.

The District will not be obligated to return to the City any item such as apparatus, vehicles, furnishings, equipment, tools, or other personal property for which a monetary or in-kind credit was given to the City.

*PROPOSAL FOR SERVICES TO THE CITY OF LA HABRA BY THE  
CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY*

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## **SUMMARY**

Annexation of the City of La Habra to the District would result in the City becoming an integral part of an organization which provides quality services to 57 cities and the unincorporated area of Los Angeles County on a regional fire protection basis. Under this regional concept, whereby fire stations are strategically located throughout the service area, efficient use of resources for response to alarms is provided.

Under Option A, all three existing City fire stations would be occupied by the District. Under Option B, the City, at its expense, would relocate Station 3 to a location as mutually agreed by City and District. Under both options, daily, on-duty staffing would total twelve (12) in the City. Eighty-one (81) daily on-duty staff, located within six (6) miles of the City's boundaries, would also be immediately available for fire, hazardous materials, and medical emergencies within the City.

Station locations and staffing requirements are subject to future modification by the City and the District in the interest of providing the best and most cost-effective protection and service for the City and the regional area.

Participation in the District offers a means for the City to provide and maintain a very high level of emergency services. Using Fiscal Year 2002-03 as a basis for comparison, under Option A, the City would have an estimated cost increase of \$936,560 if the City were in the District for the entire fiscal year and, under Option B, the City would have an estimated annual savings of \$381,449.

Annexation of the City to the District would result in conversion costs to be paid to the District in equal monthly payments over a 60-month period. Based on the current condition and inventory of the La Habra Fire Department's facilities, apparatus, equipment, uniforms, etc., the conversion costs would be approximately \$1.2 million. The City may realize savings through the sale or alternative use of retained fire fleet vehicles.

The initial annexation term shall be at least ten (10) years.

At the written request of the City, negotiations may commence for an annexation agreement.

*PROPOSAL FOR SERVICES TO THE CITY OF LA HABRA BY THE  
CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY*

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**GLOSSARY**

<b>ALS</b>	Advanced Life Support including emergency care by a certified paramedic (EMT-P)
<b>BLS</b>	Basic Life Support including emergency care provided by an Emergency Medical Technician (EMT-I)
<b>BOARD OF SUPERVISORS</b>	The Los Angeles County Board of Supervisors, Board of Directors of the Consolidated Fire Protection District of Los Angeles County
<b>CITY</b>	The City of La Habra
<b>CITY COUNCIL</b>	The City Council of the City of La Habra
<b>DISTRICT</b>	The Consolidated Fire Protection District of Los Angeles County, also commonly referred to as the Los Angeles County Fire Department
<b>EMERGENCY MEDICAL SERVICES</b>	Includes pre-hospital emergency medical care, emergency first aid, basic life support, and advanced life support (paramedic services), but not ambulance transportation.
<b>EMT-1</b>	Emergency Medical Technician 1 – personnel certified to perform basic life support and first aid.
<b>EMT-D</b>	Emergency Medical Technician D – personnel certified to perform basic life support, first aid, and to operate a semi-automatic defibrillator.
<b>EST</b>	Emergency Support Team – A strategically located unit consisting of 2 fire fighters to augment firefighting operations.
<b>LACERA</b>	Los Angeles County Employees Retirement Association

**CITY OF LA HABRA  
CITY MINIMUM STAFFING, EQUIPMENT, AND FACILITIES**

**Station 1 - 850 W. La Habra Blvd.**

**Paramedic Engine 1**

1 Fire Captain  
1 Engineer Paramedic  
1 Fire Fighter Paramedic

Battalion Chief 1

**Station 2 - 520 S. Harbor Blvd.**

**Paramedic Engine 2**

1 Fire Captain  
1 Engineer Paramedic  
1 Fire Fighter Paramedic

**Station 3 - 1000 Risner Way**

**Engine/Squirt 3**

1 Fire Captain  
1 Engineer  
1 Fire Fighter

**CITY OF LA HABRA  
PROPOSED DISTRICT OPERATION, EQUIPMENT, AND FACILITIES**

**La Habra Station 1 - 850 W. La Habra Blvd.**

**Paramedic Assessment Quint**

- 1 Captain
- 1 Fire Fighter Specialist (Engineer)
- 1 Fire Fighter Paramedic
- 1 Fire Fighter

**Paramedic Squad**

- 2 Fire fighter Paramedics

**La Habra Station 2 - 520 S. Harbor Blvd.**

**Paramedic Assessment Engine**

- 1 Captain
- 1 Fire Fighter Specialist (Engineer)
- 1 Fire Fighter Paramedic

**La Habra Station 3 - 1000 Risner Way (Option A)\***

**Paramedic Assessment Engine**

- 1 Captain
- 1 Fire Fighter Specialist (Engineer)
- 1 Fire Fighter Paramedic

**Total proposed daily on duty staffing = 12**

\* Under Option B, the Station location has not yet been determined.

**CITY OF LA HABRA  
CITY VS. PROPOSED DISTRICT STAFFING WITHIN CITY**

<b><u>Station</u></b>	<b><u>Apparatus</u></b>	<b><u>La Habra Avg. Daily Staffing*</u></b>	<b><u>Apparatus</u></b>	<b><u>Proposed District Staffing</u></b>
1	Paramedic Engine Battalion Chief	3 1	Paramedic Assessment Quint Paramedic Squad	4 2
2	Paramedic Engine	3	Paramedic Assessment Engine	3
3	Engine/Squirt	3	Paramedic Assessment Engine	3
<b>Total Daily Staffing</b>		<hr/> 10		<hr/> 12

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**\*2001 CITY STAFFING – 10 personnel - 300 days (82%)  
11 personnel - 55 days (15%)  
12 personnel - 11 days ( 3%)**

## CITY VS. PROPOSED DISTRICT STRUCTURE RESPONSE CONFIGURATION COMPARISON

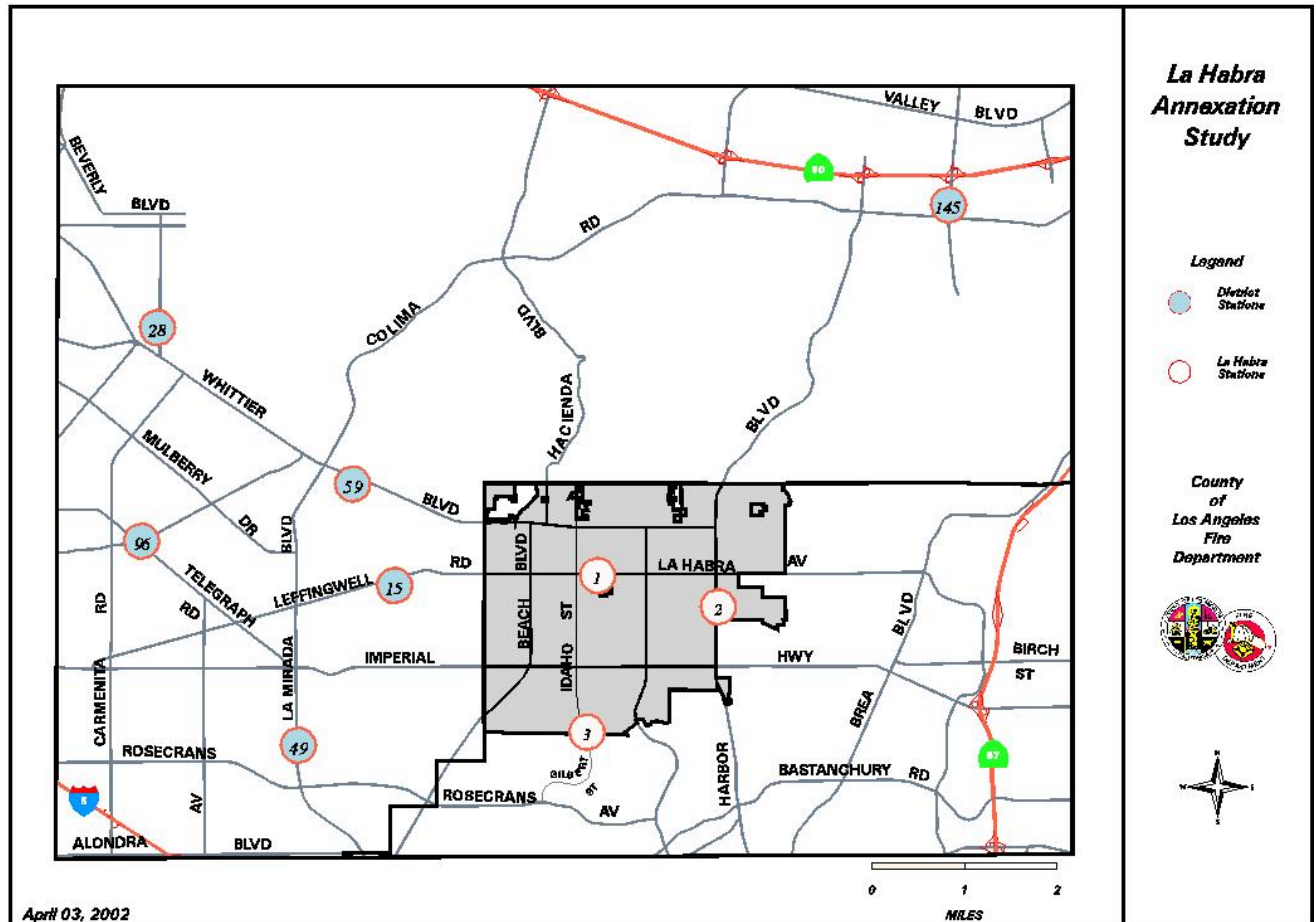
	LA HABRA RESPONSE	DISTRICT RESPONSE
<u>Structure Type</u>	<u>Equipment</u>	<u>Equipment</u>
Initial Dwelling Response	3 Engines 1 AutoAid Engine 1 AutoAid Truck 1 Battalion Chief	4 Engines 1 Truck/Quint 1 EST 1 Paramedic Squad 1 Battalion Chief
<b>Total Average Staffing</b>	18	23

### COMMERCIAL RESPONSE

Initial Commercial Response	3 Engines 1 AutoAid Engine 1 AutoAid Truck 1 Battalion Chief	5 Engines 2 Trucks/Quints 1 EST 1 Paramedic Squad 2 Battalion Chiefs
<b>Total Average Staffing</b>	18	31
Commercial Second Alarm		
Commercial Plan II (Metro Net Dispatch)	3 Engines 1 Truck 1 Battalion Chief	4 Engines 1 Truck/Quint 1 Paramedic Squad 1 Haz Mat Squad 1 Haz Mat Engine 1 Mobile Air 1 USAR 1 USAR Engine 1 Battalion Chief 1 Assistant Chief
<b>Total Average Staffing</b>	31	76
Commercial Third Alarm		
Commercial Plan III (Metro Net Dispatch)	3 Engines 1 Truck 1 Battalion Chief	4 Engines 1 Truck/Quint 2 Battalion Chiefs 1 Assistant Chief 1 Deputy Chief
<b>Total Average Commercial Response</b>	44	103



Appendix E - Map of District Fire Stations Within Five Miles of La Habra City Boundary



## APPENDIX F

### DISTRICT STATIONS AND RESOURCES WITHIN FIVE MILES OF NEAREST LA HABRA BOUNDARY

District Station Number	Engine Company	PM Rescue Squad	Ladder Truck Company	EST (a)	Battalion Chief	Post Position Staffing	Route Distance to nearest Boundary (Miles)	Distance to W. 4th Ave & McFadden Street (b)
15	X					4	1.1	2.7
28	X	X	X		X	10	4.4	6.6
49	X	X	X (c)			9	2.8	5.1
59	X			X		5	1.5	3.8
96	X					3	4.2	5.9
145	X			X	X	6	4.6	7.0
<b>TOTAL</b>	<b>6</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>37</b>		

(a) Emergency Support Team

(b) Road Travel Miles

(c) Quint - A single fire apparatus combining both pumper and ladder truck features.

## APPENDIX G

### ACCEPTANCE OF AUTOMOTIVE EQUIPMENT

The following automotive equipment and apparatus would be accepted by the District upon annexation. Credit against conversion costs would be negotiated for automotive equipment not directly needed to serve the City.

<b>La Habra I. D.</b>	<b>Make</b>	<b>Year</b>	<b>Type</b>	<b>License #</b>	<b>VIN #</b>
E-1 #1294	KME	1999	Engine	1015412	1K9AF4285XN058946
E-3 #1297	KME	1989	Telesquirt	E277176	1K9AF4284KN058218
E-5 #1298	Spartan	1992	Engine	E356300	4S7TT9L0SNC005369
BN-1 #1145	Chevrolet	1995	Suburban	E019069	1GNGC26K5SJ351789
Staff #1101	Ford	1997	Sedan	E990807	2FALP71W2SX143790
Utility #1102	Ford	1999	Pickup	1005500	1FTSW30S7XEB70377
Utility #1103	Chevrolet	1999	Pickup	1011697	1GCGC33J2XF090867
Emer Serv #1502	Chevrolet	1998	AstroVan	1005848	1GNDM19W4WB168666

## CITY OF LA HABRA CONVERSION COSTS

Based on 3 Stations, 2 Paramedic Assessment Engines, 1 Paramedic Assessment Quint, 1 Paramedic Squad

**FACILITIES**

<b><u>Description</u></b>	<b><u>Station 1</u></b>	<b><u>Station 2</u></b>	<b><u>Station 3</u></b>
Signage	\$3,000	\$3,000	\$3,000
Electrical/Communications (antenna conduits, dedicated circuits etc.)	\$15,000	\$15,000	\$15,000
Map Boards	\$4,000	\$4,000	\$4,000
Locks	\$3,000	\$1,500	\$2,500
Diesel Exhaust (\$20,000/1 rig, \$30,000/2 rigs)	\$30,000	\$20,000	\$20,000
Air Compressor	\$1,500	_____	_____
Roof repairs	\$1,100	\$500	_____
Interior Paint	\$8,000	\$5,000	\$10,000
Privacy and Access - Bathroom	\$3,000	_____	_____
Privacy and Access - Dorm	\$5,000	_____	_____
02 Transfill	\$2,000	_____	_____
Fire Pole Mats	\$750	_____	_____
HVAC	\$1,300	\$3,600	\$1,900
Miscellaneous Repairs	\$500	\$500	\$500
Fire Hydrant Back Flow Device	\$6,000	\$6,000	\$6,000
Dry Erase Boards (@ \$591 ea)	\$1,182	\$1,182	\$1,182
Mattresses (@ \$76.50 ea)	\$383	\$230	\$230
Box Springs (@ \$78.50 ea)	\$393	\$236	\$236
Life Fitness Recumbent Bike	\$2,275	\$2,275	\$2,275
Life Fitness Adjustable Bench	\$430	\$430	\$430
Hex Dumbbell set 5-50 lbs.	\$210	\$210	\$210
3-tier Dumbbell Rack	\$119	\$119	\$119
Modification to driveway to accommodate quint	\$50,000		
Station Totals	\$139,141	\$63,781	\$67,581

**FACILITIES TOTAL****\$270,503**

## CITY OF LA HABRA CONVERSION COSTS

Based on 3 Stations, 2 Paramedic Assessment Engines, 1 Paramedic Assessment Quint, 1 Paramedic Squad

COMMUNICATIONS

<u>Description</u>	<u>Station 1</u>	<u>Station 2</u>	<u>Station 3</u>
Station telephone system replacement	\$9,000	\$7,800	\$8,100
Station 9-1-1 Emergency Call Boxes & instructional signs	\$450	\$450	\$450
Telephone Lines	\$75	\$75	\$75
SCUs	\$41,922	\$41,922	\$41,922
Mobile Data Terminals (1 per vehicle)	\$16,000	\$8,000	\$8,000
VHF Mobile Radios (1 per vehicle)	\$2,400	\$1,200	\$1,200
UHF Mobile radios (1 per vehicle)	\$2,400	\$1,200	\$1,200
Analyzer Charger (1 per station)	\$2,700	\$2,700	\$2,700
VHF hand held radio (1 per Post position)	\$6,170	\$3,702	\$3,702
UHF hand held radio (1 per vehicle)	\$2,440	\$1,220	\$1,220
Astro-Saber PM radio (1 per squad)	\$2,400		
Headset System (1 per vehicle)	\$1,698	\$849	\$849
Headsets (1 per Post position)	\$1,395	\$837	\$837
Station Totals	\$89,050	\$69,955	\$70,255

COMMUNICATIONS TOTAL

\$229,260

## CITY OF LA HABRA CONVERSION COSTS

Based on 3 Stations, 2 Paramedic Assessment Engines, 1 Paramedic Assessment Quint, 1 Paramedic Squad

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VEHICLES

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**Engine 1 - Unit #1294**

Repairs - Preventive maintenance inspection, power steering pump leak, coolant leak, racor fuel filter leak, exhaust leak at turbo piping, engine compartment insulation damage, fire commander pressure control, engineer panel side board, cap ammeter face, engineer panel toggle switch covers, water tank lids, cab tilt, front bumper oscillator wire, and mirror mounts driver's doors; steam clean engine and chassis; clean electrical grounds; replace engine oil filter and rear tires; paint cab roof

Outfitting - Install MDT, radios, PA system, dash fans, capt. clipboard, door pockets, rubbish hook, map box, flathead screwdriver holder, brackets, WYE pegs, hard suction trays, stinger box, compartment shelves, extinguishers, number plates, battery charger, wire plug, engine heater and wire, 4" discharge plumbing and rear mini light bars; lower seats; rework capt. seat B/A; relocate foam pump and strainer; move shore plug; replace decals and striping, 3" monitor nipple, and hose bed latch

Mechanic cost @ \$48.41/hr. x	312 hrs.	\$15,104
Welder cost @ \$52.52/hr. x	38 hrs.	\$1,996
Parts and Material Cost		<u>\$12,427</u>

**Total Engine 1 Cost****\$29,527****Engine 3 - Unit #1297**

Repairs - Major preventive maintenance service, repack pump, engine crank, steering gear box fluid leak, air system contamination, discharge gates, drain and primer valves leaks, aerial pump panel and tip controls, heater fan, fire commander pressure control, front suction air actuator, aerial discharge valve, transfer valve, engineer panel and tailboard ground strap tracks; replace engine oil, and all filters, alternator, missing screws from pump access panel, steering column bearings, engine compartment insulation, drag link joint, U joint and yoke at pump trans input shaft; reseal right front hub; paint cab roof; upholster seats; repack pump

Outfitting - Install engine heater, number plates, brackets, MDT and stand, map box, radios, PA system, battery charger and wire plug, captains clipboard, shelves, stinger box, back up buzzers, hard suction trays, mini light bars, 4" discharge plumbing extinguishers; replace decals and striping

Mechanic cost @ \$48.41/hr. x	313.5 hrs.	\$15,177
Welder cost @ \$52.52/hr. x	48.0 hrs.	\$2,521
Parts and Material Cost		<u>\$12,878</u>

**Total Engine 3 Cost****\$30,575****Engine 5 - Unit #1298**

Repairs: Preventive maintenance inspection, engine oil leak, engine smoke, engine squeal, right rear marker light, right tailboard mount, misc. sticking discharge and drain valves, plumbing leak; replace alternator, monitor stainless stand-pipe engine oil and all filters; rebuild transfer valve; repack pump; install batteries; fabricate battery tray; paint cab roof; upholster right jump seat

Outfitting: Install head light flasher, battery charger and wire plug, number plates, map box, HT holders, MDT, radios, PA system, headset systems, clipboard holder, brackets, shelves, compartment dividers, extensions to hose bed and dividers, hard suction trays, fire extinguishers, spanner mounts, 3" nipple for monitor, mini light bars, 4" discharge plumbing, and 2-1/2" hosebed discharge crosslay plumbing; replace decals and striping

Mechanic cost @ \$48.41/hr. x	371.0 hrs.	\$17,960
Welder cost @ \$52.52/hr. x	46.0 hrs.	\$2,416
Parts and Material Cost		<u>\$9,392</u>

**Total Engine 3 Cost****\$29,768**

## CITY OF LA HABRA CONVERSION COSTS

Based on 3 Stations, 2 Paramedic Assessment Engines, 1 Paramedic Assessment Quint, 1 Paramedic Squad

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VEHICLES (Cont.)

Paramedic Squad

Paramedic Rescue Squad		\$47,000
New Squad Outfitting Cost	Materials/Parts	\$1,000
	Mechanic	\$5,599
	Welder	<u>\$339</u>

New Paramedic Squad Cost \$53,938

Unit 1101 - 1997 Crown Victoria

Safety inspection; replace all tires and decals	<u>\$1,170</u>
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VEHICLES TOTAL \$144,978

## CITY OF LA HABRA CONVERSION COSTS

Based on 3 Stations, 2 Paramedic Assessment Engines, 1 Paramedic Assessment Quint, 1 Paramedic Squad

COMPUTER SYSTEMS

<u>Description</u>	<u>Station 1</u>	<u>Station 2</u>	<u>Station 3</u>
Hewlett Packard Vectra VL420	\$2,298.00	\$1,149.00	\$1,149.00
Samsung 17" 763MB Monitor	\$400.00	\$200.00	\$200.00
HPLJ 1200 Printer	\$371.00	\$371.00	\$371.00
HPLJ 2200D Printer (Squad)	\$743.00	_____	_____
Belkin 10' Printer Cable	\$26.00	\$13.00	\$13.00
Curtis surge Strip	\$11.54	\$5.77	\$5.77
Power Director	\$33.59	_____	_____
Station Totals	\$3,883.13	\$1,738.77	\$1,738.77

## COMPUTER SYSTEMS TOTAL

\$7,361



## CITY OF LA HABRA CONVERSION COSTS

Based on 3 Stations, 2 Paramedic Assessment Engines, 1 Paramedic Assessment Quint, 1 Paramedic Squad

<b><u>FIRE EQUIPMENT</u></b>					
<b><u>Equipment</u></b>	<b><u>Unit Cost</u></b>	<b><u>Engine</u></b>	<b><u>Engine</u></b>	<b><u>Quint</u></b>	<b><u>Squad</u></b>
AHB Kits	\$12.65	\$12.65	\$12.65	\$12.65	\$12.65
Axe Belt	\$59.00	\$118.00	\$59.00	\$472.00	\$118.00
Axe-Flat head 32" handle	\$36.00	—	—	\$36.00	—
Axe-Pick head 32" handle	\$37.00	\$37.00	\$37.00	\$111.00	\$74.00
Bag-Debris	\$86.00	\$86.00	\$86.00	\$172.00	—
Bag: Air M axiforce 118 PSI	\$2,401.00	—	—	\$2,401.00	—
Breathing Apparatus: Survivair Sigma Mas	\$2,065.00	\$8,260.00	\$8,260.00	\$8,260.00	\$4,130.00
BA Cylinders - spare	\$392.70	\$1,570.80	\$1,570.80	\$3,141.60	—
Belt: Ladder - Large and medium	\$127.50	—	—	255.00	—
Broom : Corn	\$3.58	\$3.58	\$3.58	\$3.58	—
Block: chock	\$43.50	—	—	\$130.50	\$43.50
Cab Items (Keys, Thomas Guides, etc.)	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
Can: Safety - 1 Gallon	\$27.27	—	—	\$54.54	—
Cutters-Bolt 14"	\$47.00	\$47.00	\$47.00	\$47.00	—
C lamp: Hose-4" capacity	\$279.00	\$279.00	\$279.00	\$279.00	—
Claw Tool: Halligan	\$166.50	\$166.50	\$166.60	\$166.60	\$166.60
Cords: Electrical	\$77.00	—	—	\$308.00	—
Cover: Salvage 12'x18'	\$139.00	\$139.00	\$139.00	\$556.00	—
Canteen: 4 Qt.	\$13.50	\$27.00	\$27.00	\$27.00	—
Cutter: Hot Line-Fiberglass	\$371.50	\$371.50	\$371.50	\$371.50	—
Eductor	\$535.00	\$535.00	\$535.00	\$535.00	—
Ejector: smoke Unifire	\$1,415.00	—	—	\$2,830.00	—
Extinguisher: Dry Chemical w /mount	\$57.50	\$57.50	—	—	\$57.50
Fitting: 4"NSF x 4"NSF Pyrolite	\$47.00	\$94.00	\$94.00	\$94.00	—
Fitting: 4"NSM x4"NSM Pyrolite Rocker L	\$34.00	\$68.00	\$68.00	\$68.00	—
Fitting: 4"NSF x2-1/2"NSM	\$37.50	\$75.00	\$75.00	\$75.00	—
Fitting: 4"NSM x3-1/2"NSM	\$47.00	\$94.00	\$94.00	\$94.00	—
Fitting: 4"NSM x2-1/2"NSF Pyrolite Swivel	\$93.40	\$93.40	\$93.40	—	—
Fitting: 4"NSM x3-1/2"NSF Pyrolite Swivel	\$110.00	\$110.00	\$110.00	\$110.00	—
Fitting: 4"NSM x2-1/2"NSF	\$37.50	\$75.00	\$75.00	\$75.00	—
Fitting: 2-1/2"x2-1/2"NSF Double Female	\$22.50	\$22.50	\$22.50	—	—
Fitting: 2-1/2"x2-1/2"NSM Double Male	\$10.25	—	\$10.25	—	—
Fitting: 2-1/2"NSF x1-1/2"NSM Pyrolite	\$17.98	\$17.98	\$35.96	—	—
Fitting: 4"NSF x3-1/2"NSM Pyrolite Rock	\$45.00	\$90.00	\$90.00	\$45.00	—
Fitting: 1-1/2"NSF x2-1/2"NSM	\$18.56	\$37.12	\$18.56	—	—
Fitting: 2-1/2"x1-1/2" Bell Reducer	\$66.50	—	—	\$199.50	—
Floodlights: 500 Watt w / twistlock	\$199.75	—	—	\$399.50	—
Generator: Honda EM 2500 - 2500 Watt	\$976.00	—	—	\$976.00	—
Ground Fault Interrupter	\$252.80	—	—	\$252.80	—

**FIRE EQUIPMENT (Cont.)**

<b>Equipment</b>	<b>Unit Cost</b>	<b>Engine</b>	<b>Engine</b>	<b>Quint</b>	<b>Squad</b>
Hall Runner 3'x20'	\$49.00	\$98.00	\$98.00	\$98.00	—
Hammer: Rip	\$11.87	—	—	\$11.87	—
Hook: Hay	\$3.50	—	—	\$7.00	—
Hook: Salvage Cover	\$2.25	—	—	\$54.00	—
Hose: 4"x4" Couplings x 50'		\$4,838.94	\$4,838.94	\$4,838.94	—
Hose: 1-3/4"x50'		\$640.40	\$960.60	\$960.60	—
Hose: 1" x 50' Double Jacket		—		\$369.00	—
Hose: 1-3/4"x50' high rise orange		\$165.28	\$165.28	\$165.28	—
Hose: 4" Bypass - 20'	\$152.66	\$305.32	\$305.32	\$305.32	—
Hose: 2-1/2" Soft Suction x 20'	\$54.18	—	—	\$54.18	—
Hose: 4" Soft Suction x 20'	\$212.58	\$425.16	\$425.16	\$425.16	—
Hose: Hard Suction w / Strainer	\$300.00	\$600.00	\$600.00	—	—
Jack: Hydraulic: 20 ton with handle	\$140.00	\$140.00	—	—	—
Kit: Sprinkler w / various heads and wrench	\$44.15	—	—	\$44.15	—
Lantern: Stream light SL20X w / Charger	\$68.00	\$68.00	\$136.00	\$136.00	—
Lantern: Pelican Big Beam	\$34.54	\$69.08	\$69.08	\$69.08	\$69.08
Mallet: Rubber	\$28.90	\$57.80	\$28.90	\$57.80	—
MRE's	\$43.25	—	—	\$43.25	—
Monitor: Apollo Portable	\$1,770.00	—	—	\$1,770.00	—
Monitor: Co-M SA "MiniCo"	\$484.00	—	—	—	\$484.00
Mop: Cotton	\$5.00	—	—	\$20.00	—
Nozzle: "KK" Bubblecup w / shutoff	\$337.50	\$675.00	\$675.00	\$675.00	—
Nozzle: TFT mid force for 1-3/4 lines	\$532.50	\$2,130.00	\$2,130.00	\$2,662.50	—
Nozzle: TFT dual force for 2-1/2" lines	\$566.25	\$1,698.75	\$1,698.75	\$1,132.50	—
Nozzle: Breakapart straight bore-handline	\$194.40	\$388.80	\$388.80	\$388.80	—
Nozzle: Breakapart straight bore-master	\$328.00	—	\$328.00	\$328.00	—
Nozzle: Foam -TFT M X-D	\$363.75	\$363.75	\$363.75	\$363.75	—
Pail: 5 gallon	\$10.85	—	—	\$21.70	—
Plastic Sheeting: Roll	\$19.00	\$19.00	\$19.00	—	—
Pliers: Craftsman 16" channel locks	\$33.00	\$33.00	—	—	—
Pole: Pike or Ceiling-Nupla 4'	\$77.50	—	—	\$77.50	\$77.50
Pole: Pike or Ceiling-Nupla 6'	\$90.00	—	—	\$90.00	—
Pole: Pike 8' w / D Handle	\$120.00	—	—	\$120.00	—
Pole: Pike 10' w / D Handle	\$130.00	—	—	\$130.00	—
Pry Bar: Pinch Point 5'x1-1/4" bit	\$69.00	—	\$69.00	\$69.00	\$69.00
Pump: Submersible "Prosser"	\$865.00	—	—	\$865.00	—
Rescue Tool: "Amkus" only w / spreader	\$16,128.00	—	—	\$16,128.00	\$16,128.00
Rope: Drop Bags-85'x3/8"	\$60.00	\$240.00	\$240.00	\$240.00	—
Rope: Rescue Pre-rig 1/2"	\$12.20	—	—	\$12.20	—
Saw : Stihl 044 20" Nose Bar	\$650.00	—	—	\$1,300.00	—
Saw : Rotary Homelite XL98E	\$750.00	—	—	\$750.00	—
Shutoff: 1-1/2"	\$237.00	\$948.00	\$948.00	\$1,185.00	—
Shutoff: 2-1/2" D Handle Trident	\$406.20	\$2,031.00	\$2,031.00	\$1,624.80	—

**FIRE EQUIPMENT (Cont.)**

<b><u>Equipment</u></b>	<b><u>Unit Cost</u></b>	<b><u>Engine</u></b>	<b><u>Engine</u></b>	<b><u>Quint</u></b>	<b><u>Squad</u></b>
2 P.W. Wood Handle	\$11.50	—	\$11.50	\$11.50	—
3 14"x17"	\$16.71	\$16.71	\$16.71	\$33.42	—
3 P. w / wooden handle	\$13.75	—	—	\$27.50	—
operated (2) 2-1/2"x(1) 2-1/2"	\$402.00	—	\$402.00	—	—
1' Length reversible	\$67.80	—	—	\$271.20	—
adder	\$45.75	—	—	\$91.50	—
1/2 Entry "A "	\$56.25	—	—	\$56.25	—
1/2 Entry "K "	\$86.25	—	—	\$86.25	—
er	\$1,849.00	—	—	\$1,849.00	—
assist for 4" hose	\$888.00	\$888.00	\$888.00	\$888.00	—
new w / 4" female outlet	\$861.00	\$1,722.00	\$1,722.00	\$1,722.00	—
: 5 gal. Igloo	\$25.21	—	—	\$25.21	—
stable spanner	\$35.10	—	—	\$70.20	—
ion spanner 2-1/2" to 6"	\$54.60	\$109.20	\$109.20	\$109.20	—
le spanner	\$13.65	\$68.25	\$68.25	\$54.60	—
24"	\$43.39	\$43.39	\$43.39	\$43.39	—
F x (3) 2-1/2" NSM pyrolite	\$1,323.00	\$1,323.00	\$1,323.00	\$1,323.00	—
"NSF x (2) 1-1/2" NSM bras	\$245.00	\$245.00	\$245.00	\$245.00	—
"NSF x (2) 1-1/2" NSM pyrc	\$191.00	\$191.00	\$191.00	\$191.00	—
" NSF x (2) 2-1/2" NSM pyrc	\$756.00	\$756.00	\$756.00	\$1,512.00	—
"NSF x (2) 1-1/2" NSM x (1) 2-1/2" NSM - s Water Thief"	\$1,323.00	\$1,323.00	\$1,323.00	\$1,323.00	—

**Equipment**

Pack	\$25.00	\$100.00	\$100.00	—	\$50.00
over	\$5.00	\$20.00	\$20.00	—	\$10.00
1-1/2" to 1"	\$17.64	\$70.56	\$70.56	—	\$35.28
F x 1" NSM -W ikland	\$8.75	\$35.00	\$35.00	—	\$17.50
F x 1" IPM -W ikland	\$12.76	\$51.04	\$51.04	—	\$25.52
x 1-1/2" NSM -W ikland	\$7.50	\$30.00	\$30.00	—	\$15.00
"NSF x 1" IPM -W ikland	\$13.86	\$55.44	\$55.44	—	\$27.72
le jacket,	\$261.68	\$261.68	—	—	—
Single jacket	\$1,069.28	\$1,069.28	—	—	—
Barrel Nozzle	\$22.37	\$89.48	\$89.48	—	\$44.74
land complete	\$50.43	\$201.72	\$201.72	—	\$100.86
l 1-1/2"	\$18.84	\$75.36	\$75.36	—	\$37.68

**Equipment**

Equipment bag	\$18.00	\$18.00	\$18.00	\$18.00	\$18.00
rr rescue-yellow	\$27.78	\$55.56	\$55.56	\$55.56	\$55.56
ion Dev-Type III w /whistle	\$51.50	\$103.00	\$103.00	\$103.00	\$103.00
n 70 'x3/8"	\$33.13	\$66.26	\$66.26	\$66.26	\$66.26

Apparatus Totals	\$37,560.74	\$37,119.85	\$70,478.19	\$22,186.95
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Trade-in value for 3 Hurst Extrication Systems				(\$2,100.00)
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**FIRE EQUIPMENT TOTAL****\$165,245.73**

## CITY OF LA HABRA CONVERSION COSTS

Based on 3 Stations, 2 Paramedic Assessment Engines, 1 Paramedic Assessment Quint, 1 Paramedic

PERSONAL PROTECTIVE EQUIPMENT & UNIFORMS

<u>Personal Protective Equipment</u>	<u>Quantity</u>		<u>Item Cost</u>	<u>Option A</u>	<u>Option B</u>
	<u>Opt. A</u>	<u>Opt. B</u>		<u>Total Cost</u>	<u>Total Cost</u>
Turnout Coats	37	28	\$437.75	\$16,197	\$12,257
Turnout Pants	37	28	\$305.00	\$11,285	\$8,540
Brush Coat	37	28	\$89.55	\$3,313	\$2,507
Helmets	37	28	\$98.90	\$3,659	\$2,769
Helmet Shield	37	28	\$5.00	\$185	\$140
Shroud	37	28	\$18.00	\$666	\$504
Nomex Hood	37	28	\$26.40	\$977	\$739
Brush Gloves	37	28	\$14.35	\$531	\$402
Flashlight	37	28	\$14.75	\$546	\$413
Hose Straps	37	28	\$10.00	\$370	\$280
Wildland t-shirts (2 each)	74	56	\$5.50	\$407	\$308
Bee Hood	37	28	\$8.00	\$296	\$224
Vest	37	28	\$249.95	\$9,248	\$6,999
Personal Protective Equipment Total				\$47,680	\$36,082

Station Uniforms

Goggles	37	28	\$10.91	\$404	\$305
Station Shirts (2 each)	74	56	\$59.50	\$4,403	\$3,332
Jacket	37	28	\$99.95	\$3,698	\$2,799
Leather Boots (need 1 add'l pair each)	37	28	\$115.70	\$4,281	\$3,240
Belts	37	28	\$12.00	\$444	\$336
Belt Buckles	37	28	\$8.00	\$296	\$224
Name Tags (2 each)	74	56	\$4.95	\$366	\$277
Tie	37	28	\$3.50	\$130	\$98
Soft Hat	37	28	\$69.50	\$2,572	\$1,946
Station Uniforms Total				\$16,593	\$12,557

**PPE AND STATION UNIFORMS TOTAL****\$64,273****\$48,639**

APPENDIX H

CITY OF LA HABRA CONVERSION COSTS

Based on 3 Stations, 2 Paramedic Assessment Engines, 1 Paramedic Assessment Quint, 1 Paramedic Squad

MEDICAL EQUIPMENT

Equipment	Unit Cost	Engine	Engine	Quint	Squad
LSP 270 Oxygen Regulator	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
Oxygen Resuscitator Bag	\$120.00	\$120.00	\$120.00	\$120.00	\$120.00
ALS Defibrillator	\$14,000.00	#####	#####	#####	\$14,000.00
Jumbo Oxygen Cylinder	\$85.00	\$170.00	\$170.00	\$170.00	\$340.00
Kenwood radio-handheld	\$1,000.00	_____	_____	_____	\$1,000.00
BP Cuffs (adult/thigh/peds - squad peds only)	\$64.34	\$64.34	\$64.34	\$64.34	\$14.97
Stethoscope ALS	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00
Scott Suction Unit	\$450.00	\$450.00	\$450.00	\$450.00	\$450.00
Iron Duck Backboard	\$133.00	\$133.00	\$133.00	\$133.00	_____
Trauma Box	\$215.00	_____	_____	_____	\$430.00
Paramedic Drug Box	\$53.00	\$53.00	\$53.00	\$53.00	_____
Junkins Stretcher	\$318.31	_____	_____	_____	\$318.31
MCI Kit	\$800.00	_____	_____	_____	\$800.00
Sager Splint (Adult)	\$273.18	\$273.18	\$273.18	\$273.18	\$273.18
Sager Splint (Peds)	\$205.00	\$205.00	\$205.00	\$205.00	\$205.00
Cellular Telephone	\$250.00	=====	=====	=====	<u>\$250.00</u>
Unit Totals		#####	#####	#####	\$18,411.46

MEDICAL EQUIPMENT TOTAL

\$65,447.02

## CITY OF LA HABRA CONVERSION COSTS

Based on 3 Stations, 2 Paramedic Assessment Engines, 1 Paramedic Assessment Quint, 1 Paramedic

<b><u>TRAINING</u></b>			
<u>Class</u>	<u>Total Hours*</u>	<u>Hourly Rate**</u>	<u>Total</u>
Campbell Prediction System	12	\$96.11	\$1,153
Captain's Indoctrination	288	\$96.11	\$27,680
Confined Space	12	\$96.11	\$1,153
Driver's Training	6	\$81.32	\$488
EMT Training	120	\$96.11	\$11,533
Engineer's Indoctrination	140	\$81.32	\$11,385
Fire Fighter Spec.-Engineer Practical Exam	12	\$96.11	\$1,153
Fire Ground Company Operations	12	\$96.11	\$1,153
Fire Prevention	6	\$96.11	\$577
Hose Lays	24	\$96.11	\$2,307
Ladders	12	\$96.11	\$1,153
Ropes and Knots	6	\$96.11	\$577
Wildland Fire Behavior	24	\$96.11	\$2,307
SCBA	9	\$96.11	\$865
Staffing Procedures	12	\$96.11	\$1,153
Swift Water Rescue	12	\$96.11	\$1,153
Terrorism Training	24	\$96.11	\$2,307
Transitioned Employee Speaker	6	\$96.11	\$577
Truck Operations	24	\$96.11	\$2,307
USAR Indoctrination	12	\$96.11	\$1,153
Wildland Fire Fighting	24	\$96.11	\$2,307
Wildland Fire Shelters	6	\$96.11	\$577
Wildland Progressive Hose Lays	6	\$96.11	\$577
Face Piece Fit Test @ \$35.25 per employee	34 X	\$35.25	\$1,199
<b>TRAINING TOTAL</b>			<b><u>\$76,792</u></b>

\* Reflects total instructor hours which is based on one session per shift.

\*\* All rates are based on a Captain's salary except for Driver's Training and Engineers' Indoctrination which are based on a Fire Fighter Specialist salary.

## CITY OF LA HABRA CONVERSION COSTS

Based on 3 Stations, 2 Paramedic Assessment Engines, 1 Paramedic Assessment Quint, 1 Paramedic

**MISCELLANEOUS**

	<u>Qty.</u>	<u>Cost Each*</u>	<u>Total Cost</u>
<u><b>Knox Systems Retrofit -</b></u>	242	\$15	\$3,630

\* Estimated cost. Does not include any labor costs associated with installation.  
Actual cost subject to verification from the Knox Co.

**Deferred Equipment Maintenance -**

(To be completed prior to commencement of service)

<b>Misc. Total</b>	<u><b>\$3,630</b></u>
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## CITY OF LA HABRA CONVERSION COSTS

Based on 3 Stations, 2 Paramedic Assessment Engines, 1 Paramedic Assessment Quint, 1 Paramedic Station

## CONVERSION COSTS SUMMARY

OPTION A		OPTION B	
Facilities	\$270,503	Facilities	\$270,503
Communications	\$229,260	Communications	\$229,260
Vehicles	\$144,978	Vehicles	\$144,978
Computers	\$7,361	Computers	\$7,361
Fire Equipment	\$165,246	Fire Equipment	\$165,246
PPE & Uniforms	\$64,273	PPE & Uniforms	\$48,639
Medical Equipment	\$65,447	Medical Equipment	\$65,447
Training	\$76,792	Training	\$76,792
Misc.	\$3,630	Misc.	\$3,630
<b>Subtotal</b>	<b>\$1,027,490</b>	<b>Subtotal</b>	<b>\$1,011,856</b>
<b>Credit for City vehicles</b>	<b>( )*</b>	<b>Credit for City vehicles</b>	<b>( )*</b>
Contingency - 15%	154,123	Contingency - 15%	151,778
<b>Total Conversion Costs**</b>	<b>\$1,181,613</b>	<b>Total Conversion Costs</b>	<b>\$1,163,634</b>

\* Amount to be determined

\*\* City and District will negotiate the acquisition of a new quint apparatus to be located at City Station 1.



## APPENDIX I

### ANNEXATION PROCESS

This process has been designed for the most timely method of annexation. Modifications to the process may result in increasing the length of time to complete the annexation.

Fire Chief, District:	Transmits completed proposal and impact statement to the Chief Administrative Officer and the Board of Supervisors for approval. Upon the Board's approval, transmits the proposal to the City.
City:	Requests negotiations of an annexation agreement with the District Fire Chief. Upon successful conclusion of negotiations, City signs annexation agreement and adopts a \$-0- Joint Property Tax Transfer Resolution.
District:	<p>Submits to the Board for approval a Resolution Making Application to the Local Agency Formation Commission (LAFCO), a \$-0- Joint Property Tax Transfer Resolution, Negative Declaration, and a legal description.</p> <p>Upon Board approval, submits Resolution Making Application to LAFCO, \$-0- Joint Property Tax Transfer Resolution, Negative Declaration, and a legal description to LAFCO.</p>
Local Agency Formation Commission:	Holds a public hearing after receipt of Board Resolution Making Application.
District:	Submits request to finalize annexation and the annexation agreement to the Board for approval.
Board of Supervisors:	Holds annexation public hearing and approves annexation and agreement.

NOTE: Public notice requirements for public hearing require approximately four weeks.

Appendix I  
Page 2

Local Agency Formation Commission:	Records annexation on date requested. Notifies the County Engineer, County Assessor, the Fire Chief of the District, and the State Board of Equalization upon completion of the annexation procedures.
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Map and filing fee must be received by LAFCO before recordation and filing can be made.

City:	Adopts ordinance to use District Fire Code and an ordinance for the District to be the administering agency for hazardous materials programs, if applicable.
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District:	Notifies the regional agency of the Insurance Services Office of the annexation.
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